

Graduate Programs in Education

Application Requirements

Applicants must submit materials as listed below and complete all program-specific requirements in order to receive consideration for admission to Lesley University. Please call the Applicant Information line, 888.LESLEY.U, for questions about the application process or the status of an application.

Documents may be submitted separately, but an admissions decision will not be made until all application materials are received and all other requirements are completed.

Important: To apply for a C.A.G.S. program, please submit all materials required for admission to the Master's degree program associated with the C.A.G.S. of your interest, plus an official transcript of your graduate level coursework/degree.

Please note: All application materials submitted to the Office of Graduate and Adult Bachelor's Admissions become the property of Lesley University and cannot be returned to the applicant or forwarded to another institution. Applicants are advised to photocopy their completed application form and written personal statement for their records.

Application Form and Fee

Applicants must complete and submit the application form on page 11. The application form must be signed and accompanied by a check or money order for \$50.00 U.S. dollars made payable to Lesley University. The applicant's name must be indicated on the check. The application fee is non-refundable.

College Transcripts

Lesley University requires applicants to submit an official transcript from the institution(s) granting the undergraduate/graduate degree(s). Transcripts must be original documents bearing the official institutional stamp, and must be received by the Office of Graduate and Adult Bachelor's Admissions in envelopes sealed by the sending institution. Degree(s) must be conferred by regionally accredited colleges or universities. If applicants are currently enrolled in a degree program, they should submit an official transcript of coursework taken to date. It is the applicant's responsibility to forward the final official transcript upon completion of that degree program.

Teacher Certification/Licensure

Applicants who hold prior teaching certification/licensure must submit a copy of each certificate/license.

Recommendations (2)

Applicants are required to submit two recommendations from individuals with whom they have worked closely in a professional or academic setting. Recommendations from relatives or personal friends are not acceptable. Recommendations must be written within the last two years. They may be sent to the Office of Graduate and Adult Bachelor's Admissions in envelopes sealed by the evaluator, or faxed by the evaluator directly to the Admissions Office at 617.349.8391. Additional Recommendation Forms are available online at www.lesley.edu/grad_admiss/printapp.html.

Written Personal Statement (2–3 pages)

A two- to three-page Written Personal Statement, typed and double-spaced (10–12 point size recommended), is required of all applicants. The purpose of this statement is to give insight into the applicant's level of motivation, sense of purpose in pursuing a degree program, writing skills, and personal/professional communication style. Care in preparation is strongly encouraged. This statement should be in narrative form and address the following questions:

1. In reflecting upon your personal and professional history, what forces have influenced your professional growth and contributed to your decision to seek admission to this Lesley University program?
2. What are your long-term professional goals (i.e. new directions, opportunities, interests, skills, professional renewal, and/or work advancement), and how does this Lesley University program help you meet them?
3. Is there any other information that you think would help the Admissions Committee to understand you better (i.e. special interests, publications, academic achievements, supervisors' references, unusual career path, awards and/or honors, special accomplishments, leadership abilities)?

Test of English as a Foreign Language (TOEFL)

A TOEFL examination is required for all applicants whose native language is not English. A minimum score of 550 for the paper-based test, 213 for the computer-based test, or 80 for the internet-based test, is required for admission. Applicants who hold a degree from a U.S. high school, college, or university are not required to take the TOEFL. Visit www.toefl.org for more information. For reporting purposes, the Lesley University code is 3483.

Interview

Applicants to the programs listed below are required to schedule an interview as part of the admissions process. Occasionally, applicants to programs other than those listed below will be encouraged to arrange an interview to assist in the evaluation of their credentials. In either case, when her/his application is complete, an applicant will be notified by phone or by mail to arrange for an admissions interview. Interviews may be facilitated by phone for those who live a significant distance from Cambridge, MA.

The following programs require interviews as part of the admissions process:

- Teacher of Visual Art
- All Joint Education and Creative Arts in Learning programs

Graduate Programs in Education (continued)

Program-Specific Requirements

Collaborative Internship Programs

Candidates for collaborative programs with Belmont Day, Brookline Public Schools, Brookwood, Buckingham Browne & Nichols, Carroll, Pike, and Shady Hill schools must complete both the Lesley University application and program-based required materials. Applications and supporting materials should be sent directly to the partner school. For more information, contact the partner school directly.

Licensure Options and 12-Credit Post-Master's Programs

Professional licensure options and 12-credit post Master's programs are available in many academic areas. Please contact the Admissions Office at 617.349.8210 for more information.

Teacher of Visual Art

Portfolio (20 slides)

Applicants to the Teacher of Visual Art program must submit a portfolio of twenty (20) images of recent work with representative examples of different art media. The portfolio may be presented on CD (Macintosh only) or 35 mm slides. Video, film, or performance work should be submitted on a Macintosh CD. Submissions of video, film, or performance work should not exceed ten minutes in length (the Admissions Committee will view only the first ten minutes).

In addition, all applicants should provide a chronological outline of their background in the arts, accompanied by a summary verifying completion of at least 18 semester hour credits of undergraduate studio art and six semester hour credits of art history. Applicants must submit their portfolio in advance of the admissions interview.

Note: Please provide duplicate CDs or slides of your work. The University retains the portfolio after the admissions interview.

